

Fact Sheet for Training Providers

Approved by the SPKP Management Committee on 11/21/2013, updated on 05/28/2025 and valid from 07/01/2025. The current temptraining conditions, published on the [temptraining](https://www.temptraining.ch) website, apply.

Acceptance criteria for training institutes

- The service must be publicly advertised and accessible.
- The course provider's registered office must be located in Switzerland and the courses must be held in Switzerland.
- The training institute must have a quality management system certified to one of the following Swiss standards: eduQaa, Q2E, EFQM, ISO 29991 et seq. Alternatively, it can have been accredited by the pertinent Swiss industry association. In the field of occupational safety, the temptraining continuing education office bases its processes on the *Merkblatt für Bildungsinstitute im Bereich Arbeitssicherheit* (Fact Sheet for Training Institutes in the Field of Occupational Safety).
- The training institute undertakes to perform an annual self-evaluation in accordance with temptraining's specifications. Successful completion within the defined period is a prerequisite for inclusion in the training directory.
- A written agreement regulating the exchange of information, cooperation and publicity must have been entered into with temptraining. Social partners' training institutes are excluded.
- temptraining is entitled to perform customer surveys and spot checks.
- If the requirements within a category (course group) are already met, the continuing education office may choose not to accept any new institutes.

Accepted content for continuing professional development

temptraining supports basic and continuing professional development that promotes employability.

All accredited courses are published in the temptraining course catalog.

The following services are excluded:

- Exclusively in-house continued professional development
- Courses on promoting well-being or personal development
- Driving license (basic training cat. B.): driving theory course and other theory courses up to the age of 21
- Driving license (basic training cat. B): driving lessons
- Recreational courses
- Congresses and conferences
- Courses by international providers without a registered office in Switzerland
- Courses outside Switzerland (excluding SBV courses in Spain and Portugal)
- One-to-one and private lessons within the scope of in-person and online courses

Further information

For detailed information, see Art. 18 and Art. 21^{bis} of the regulation.